



Bonner County

Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

October 18, 2022 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, October 18, 2022, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Connolly & Bradshaw present. Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Janine Shepard and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Connolly made a motion to REMOVE Airport Item #1 Action Item: Discussion/Decision Regarding Notice to Proceed, 2022 Boyer Road Relocation Project. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

Commissioner Connolly made a motion to adopt the order of agenda amended. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT – None.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for October 11, 2022
- 2) Invoices Over \$5K: EMS, Road & Bridge (2), Recreation
- 3) Plats for Approval: Sky Top Estates at Garfield Bay File #MLD0091-22
- 4) Liquor License: Wine4U, Sandpoint, ID

Commissioner Bradshaw made a motion to approve the Consent Agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY22 Claims Batch #27 \$993,618.36 & Demands in Batch #27 \$501,359.25; **Totaling \$1,494,977.61**

Claims Batch #27	
General Fund	\$ 152,018.49
Road & Bridge	\$ 314,904.05
Airport	\$ 1,049.68
Elections	\$ 1,278.84
Drug Court	\$ 4,069.99
District Court	\$ 33,757.59
911 Fund	\$ 103,719.94

Indigent and Charity	\$	1,200.96
Revaluation	\$	408.77
Solid Waste	\$	170,773.75
Tort	\$	11,432.66
Parks & Recreation	\$	2,087.25
Highway Special	\$	122,860.74
Justice Fund	\$	46,717.83
East Bonner Snowmobile	\$	553.56
Waterways	\$	3,216.54
Grants	\$	14,312.56
Northside Fire	\$	9,205.00
Auditors Trust	\$	50.16
Total	\$	993,618.36

Claims Batch #27		
Demands	\$	501,359.25

Commissioner Connolly made a motion to approve payment of the FY22 Claims and Demands in Batch #27 Totaling \$1,494,977.61. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY22 EMS Claims Batch #27 \$88,273.85 & Demands in Batch #27 \$46,532.69; Totaling \$134,806.54

EMS Claims Batch #27		
Ambulance District	\$	88,273.85

EMS Claims Batch #25		
Demands	\$	46,532.69

Commissioner Bradshaw made a motion to approve payment of the FY22 EMS Claims & Demands in Batch #27 Totaling \$134,806.54. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding FY23 Claims Batch #1 \$224,726.72 & Demands in Batch #1 \$272,910.83; Totaling \$497,637.55

Claims Batch #1		
General Fund	\$	28,386.74
Road & Bridge	\$	23,702.96
Airport	\$	14,371.50
Elections	\$	100.00
Fair	\$	20,000.00
911 Fund	\$	5,027.55
Indigent and Charity	\$	1,013.63
Revaluation	\$	1,152.25

Solid Waste	\$	19.13
Tort	\$	575.35
Weeds	\$	986.60
Justice Fund	\$	47,870.98
Grants	\$	7,236.00
Drainage District	\$	1,889.00
Auditors Trust	\$	72,395.03
Total	\$	224,726.72

Claims Batch #1		
Demands	\$	272,910.83

Commissioner Connolly made a motion to approve payment of the FY23 Claims and Demands in Batch #1 Totaling \$497,637.55 Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 4) Action Item: Discussion/Decision Regarding FY23 EMS Claims Batch #1 \$30,033.85 & Demands in Batch #1 \$6,852.35; Totaling \$36,886.20

EMS Claims Batch #1		
Ambulance District	\$	30,033.85

EMS Claims Batch #1		
Demands	\$	6,852.35

Commissioner Bradshaw made a motion to approve payment of the FY23 EMS Claims & Demands in Batch #1 Totaling \$36,886.20. Commissioner Connolly seconded the motion. All in favor. The motion passed.

EMS – Jeff Lindsey

- 1) Action Item: Discussion/Decision Regarding Surplus Vehicle, Transfer to Emergency Management; Resolution

Commissioner Connolly made a motion to approve and sign the resolution #2022-82 for the transfer of a 2011 Ford F350 ambulance to Bonner County Emergency Management from Bonner County EMS. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Surplus Vehicle, Transfer to Facilities; Resolution
Commissioner Bradshaw made a motion to approve and sign the resolution #2022-83 for the transfer of a 2016 Mercedes-Benz ambulance to Bonner County Facilities from Bonner County EMS. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PLANNING – Jake Gabell (Daniel Britt Presented Item #1, Swati Rastogi Presented Items #2, #3 and #4)

- 1) Action Item: Discussion/Decision Regarding Family Division, Road Waiver Request, File #FE0013-22
Commissioner Connolly made a motion to approve the applicant’s request to deviate from the road standards set forth in the Bonner County Revised Code Appendix A, Title 12 for File FE0013-22. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Family Division, Road Waiver Request, File #FE0006-22

Commissioner Bradshaw made a motion to approve the applicant's request to waive the private road standards as set forth in the Bonner County Revised Code Appendix A, Title 12 for this family division application File #FE0006-22. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding Boundary Line Adjustment, Road Waiver Request, File #BLA0019-22

Commissioner Connolly made a motion to approve the applicant's request to deviate from the road standards set forth in the Bonner County Revised Code Appendix A, Title 12 for a boundary line adjustment, File BLA0019-22. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 4) Action Item: Discussion/Decision Regarding Refund of Fee, Reconsideration Request, File #MLD0059-22
Commissioner Bradshaw made a motion to approve the refund of the reconsideration fee submitted by the appellant on September 12, 2022 for File #MLD0059-22. Commissioner Connolly seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Jason Topp

- 1) Action Item: Discussion/Decision Regarding Budget Carryover, FY2022 to FY2023; **Resolution**
Commissioner Connolly made a motion to approve Resolution #22-84 authorizing the Clerk to open the budget and schedule revenue by increasing the Road & Bridge Fund FY2023 budget line items as stated in the Resolution. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed.

SHERIFF – Daryl Wheeler (Cindy Wright Presented)

- 1) Action Item: Discussion/Decision Regarding Budget Transfer, “C” to “B”, FY2022; **Resolution**
Commissioner Bradshaw made a motion to approve Resolution #22-85 authorizing the Clerk to open the Sheriff “C” budget and transfer from 03472-9350 Capital Lease and 03472-9390 Capital Vehicles to the “B” budget and increase line item 03450-7860 Misc. Expenses by \$27,974.00. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. motion passed.

HUMAN RESOURCES – Cindy Binkerd (Alissa Clark Presented)

- 1) Action Item: Discussion/Decision Regarding Request to Recruit, Two Positions
Commissioner Connolly made a motion to approve commencing with recruitment for Detention Tech, Sheriff's office; Legal Assistant III, Public Defender; effective October 18, 2022. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

REMOVED AIRPORT – Dave Schuck

- 1) Action Item: Discussion/Decision Regarding Notice to Proceed, 2022 Boyer Road Relocation Project

BOCC – Jessi Reinbold

- 1) Action Item: Discussion/Decision Regarding Appointment of Members, EMS Advisory Council;
Resolution

Commissioner Bradshaw made a motion to approve Resolution #22-86 appointing and reappointing the members referenced in this Resolution to the Bonner County EMS Advisory Council. Commissioner Connolly seconded the motion. All in favor. The motion passed.

Commissioner McDonald recessed the meeting at 9:27 a.m.

Commissioner McDonald reconvened the meeting at 9:32 a.m.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring and § 74-206 (1) (B) Personnel
Action Item: Discussion/Decision Regarding Hiring and Personnel

At 9:32 a.m. Commissioner Connolly made a motion to go into Executive Session under § 74-206 (1) (A) Hiring and Idaho Code § 74-206 (1) (B) Personnel. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – Aye. All in favor. The motion passed.

The meeting was reconvened at 9:36 a.m.

EXECUTIVE SESSION – Prosecutor

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel

Action Item: Discussion/Decision Regarding Personnel

At 9:36 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – Aye. All in favor. The motion passed.

The meeting was reconvened at 10:01 a.m.

Commissioner McDonald adjourned the meeting at 10:01 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of October 11, 2022 – October 17, 2022
Copies of the complete meeting minutes are available upon request.

On Tuesday, October 11, 2022 a Planning Update was held pursuant to Idaho Code §74-204 (2).

On Wednesday, October 12, 2022 a Planning Hearing was held pursuant to Idaho Code §74-204 (2). Commissioner Bradshaw made a motion to approve this FILE AM0007-22 to amend the sections of Title 12, Bonner County Revised Code, as presented or amended in this hearing, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan as enumerated in the following findings of fact and conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report (or as amended during this hearing) and direct planning staff to draft written findings and conclusions to reflect this motion, have the Chairman sign, and transmit to all interested parties. This action does not result in a taking of private property. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bradshaw – Aye. All in favor. The motion passed. I move to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of Title 12, Bonner County Revised Code, as presented or amended in this hearing, and providing for an effective date. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bradshaw – Aye. All in favor. The motion passed. Commissioner Bradshaw moved to approve resolution #2022-81 amending the display, use and replacement of the Official Bonner County Zoning Map. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bradshaw – Aye. All in favor. The motion passed. Commissioner Bradshaw moved to approve this FILE AM0013-22 to amend the sections of Title 12, Bonner County Revised Code, as presented or amended in this hearing, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan as enumerated in the following findings of fact and conclusions of law, and based upon the evidence submitted up to the time the Staff Report was

prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report (or as amended during this hearing) and direct planning staff to draft written findings and conclusions to reflect this motion, have the Chairman sign, and transmit to all interested parties. This action does not result in a taking of private property. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bradshaw – Aye. All in favor. The motion passed. Commissioner Bradshaw moved to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of Title 12, Bonner County Revised Code, as presented or amended in this hearing, and providing for an effective date. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bradshaw – Aye. All in favor. The motion passed.

ATTEST: Michael W. Rosedale



Dan McDonald, Chairman

By 

Deputy Clerk

10/25/22

Date